



## Gallery Agreement and Intake Form for 2018 Members Show

**AGREEMENT** dated as of January 20, 2019 between \_\_\_\_\_

(Artist's name)

(hereinafter referred to as the "Artist"), and The Friends of the Kennedy Martin Stelle Farmstead, Inc. (hereinafter referred to as "Farmstead Arts" or "FA"), 450 King George Road, Basking Ridge, NJ 07920 (the "Farmstead"). For good and valuable consideration, Artist and Farmstead Arts agree as follows:

**MEMBERSHIP:** Artist must be a current member of FA. Applications for new members or renewal are on the FA website. If you are unsure of your membership status contact Kathy Harris in the Farmstead office: 908-636-7576 or email: [admin@farmsteadarts.org](mailto:admin@farmsteadarts.org).

**ART TO BE DISPLAYED:** Artist may submit up to 3 pieces for display. Painting size should not exceed 18" x 24". **Hanging artwork must be framed and wired with information label indicating artists' name and title of work to be displayed attached on back.** (see sample information label on page 3) All work must be family-friendly. FA reserves the right to reject any work that is not properly prepared for display. Farmstead Arts will prepare display labels based on the information provided by the Artist on this form. Please print clearly.

### **INSURANCE**

Farmstead Arts is not providing insurance for this gallery event. Artist understands and agrees that the Art is being displayed solely at each Artist's own risk and waives any rights to claim damages against Farmstead Arts for any reason. Artist further agrees to hold harmless the Friends and its officers, directors, agents and employees from and against all losses, damages, claims, costs and expenses arising in connection with or related to this agreement and your use of the premises. Artist will be responsible for any and all damage to the property, the facility or its contents caused by the Artist or your assistants.

### **SALES**

Artist shall set a selling price for any or all of the Art or indicate that a piece is not for sale as designated. When a piece is sold, Artist will retain 80%, and Farmstead Arts will receive 20%. Artist is responsible for collection and payment of sales taxes. Artist and FA will split any credit card fees in the same percentage. FA will send a check to Artist within 30 days of the end of the show.

### **RECEPTION**

There will be an opening reception on Sunday, April 14, 2019 from 1-4 PM. All artists, together with other representatives of the Farmstead, are requested to provide refreshments for the art show opening. Please list your contribution below:

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### **DROP-OFF, PICK-UP AND GALLERY HOURS**

Paintings will be installed by Farmstead representatives. The art show runs from April 14<sup>th</sup> to June 9<sup>th</sup>. Artwork drop-off for the show will be Sunday, April 7<sup>th</sup> from 4:00-6:00pm, and Wednesday, April 10<sup>th</sup>, from 1:00am-3:00pm. Pick-up of artwork will be Sunday, June 9<sup>th</sup> 4:00-6:00pm and Tuesday, June 11<sup>th</sup> 1:30-3:30pm.

### **ADA REQUIREMENTS**

When installing the artwork, the FA representatives will comply with all ADA requirements (allowing access to those with disabilities) including displaying the Art to assure a clear view of works from a height of 51”.

### **NOTICES**

All communications to Artist in connection with this agreement and the show may be in writing, by phone or by email, addressed to Artist using the contact information below. All communications to Farmstead Arts relating to this show shall be directed to: Kathy Harris, phone: 908-636-7576, e-mail: [admin@farmsteadarts.org](mailto:admin@farmsteadarts.org).

**GOVERNING LAW:** This Agreement shall be governed by the laws of the State of New Jersey. The parties have signed this Agreement as of the date above.

Artist signature \_\_\_\_\_

Print name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Friends of the Kennedy Martin Stelle Farmstead, Inc. \_\_\_\_\_

Signed by Ann Rosenblum, President, or Creative Trustee

**(Please submit this completed form in person at the Farmstead office or by e-mail to Kathy Harris at [admin@farmsteadarts.org](mailto:admin@farmsteadarts.org). In addition, you are requested to submit digital images, at least 300dpi, of at least one submitted work to be used for publicity purposes.)**

# Farmstead Arts Members Show 2019 - Gallery Intake Form

Artist's Name: \_\_\_\_\_

Works (up to a total of 3)

<b>Title of Work:</b>
Medium:
Dimensions:
For Sale (Y/N)
Value:
<b>Title of Work:</b>
Medium:
Dimensions:
For Sale (Y/N)
Value:
<b>Title of Work:</b>
Medium:
Dimensions:
For Sale (Y/N)
Value:

<p style="text-align: center;"><b>INFORMATION LABEL</b> (to be attached to back of painting)</p> <p><b>Artist's Name:</b></p> <p>_____</p> <p><b>Title of Painting:</b></p> <p>_____</p>
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